

Ulster County Economic Development Alliance
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MINUTES

Regular Meeting of the Board of Directors

A regular meeting of the Board of Directors of the Ulster County Economic Development Alliance was held on Thursday, June 15, 2023 at 244 Fair Street, 6th floor, Kingston, NY 12401

Members of the public may attend at the location above or:
925 Sonoma Way, Sacramento, CA 95819

or via Zoom:
<https://us02web.zoom.us/j/89305611675>

Meeting ID: 893 0561 1675

One tap mobile
+16469313860,,89305611675# US
+16465588656,,89305611675# US (New York)

Members of the public may also attend from 925 Sonoma Way, Sacramento, CA 95819

The following Board Members were present in person:

Brian Cahill
Christopher Cerone
Ward Todd
Herb Litts (4:06pm)

The following Board Members were present via Zoom:
Sarah Haley

Also, in attendance were:

President/CEO: Amanda LaValle, Deputy County Executive
CFO: Christopher Jaros, Deputy Commissioner, Ulster County Department of Finance

Ulster County Office of Economic Development Staff:

Joshua Stratton-Rayner	Deputy Director, Economic Development
Samantha Liotta	Business Services Administrator

Other Attendees

Charles Dinstuhl	Ulster County Comptroller's Office
March Gallagher	Ulster County Comptroller
Alicia DiMarco	Ulster County Comptroller's Office
Lindsay Chen	County Attorney's Office

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Phil Erner
Michael D'Arcy
Jen Metzger

Ulster County Legislator
Ulster county Department of Environment
Ulster County Executive

The meeting was called to order by Chair Sarah Haley at 4:02 P.M.

AGENDA

Motion: Sarah Haley made a motion to amend the agenda to add new UCEDA officer appointments and a 2022 audit update to the agenda, seconded by Ward Todd.

Vote: Motion Passed

AMENDED AGENDA

Motion: Herb Litts made a motion to accept the amended agenda as presented, seconded by Brian Cahill.

Vote: Motion Passed

PUBLIC COMMENT ON AGENDA ITEMS

Discussion: No one asked for the privilege of the floor.

MINUTES

Motion: Brian Cahill made a motion to approve the minutes for the May 9, 2023, Regular Meeting as submitted, seconded by Christopher Cerone.

Vote: Motion carries with one abstained (Herb Litts).

BOARD CHAIR UPDATES

Discussion: Chair Sarah Haley appointed Amanda LaValle to President/CEO to fill the vacancy left by Timothy Weidemann and Christopher Jaros to CFO to fill the vacancy left by Adam Korol.

PRESIDENT/CEO REPORT

Project Updates

Discussion: Amanda LaValle informed the board that a request for quote process will go underway for financial consultation of the 2022 books and assured everyone that the consultant will be reviewing how transactions will be recorded which will impact the progress of the 2022 audit. Herb Litts inquired about how quotes will be reviewed. Amanda LaValle said she will provide an update on the review process. Ward Todd confirmed that an extension will be filed. Comptroller March Gallagher confirmed that there is an extension for 6-months filed by UHY. Amanda LaValle then gave the floor to Michael D'Arcy to give an update on the UGREEN program and Green Business Awards. Michael D'Arcy confirmed that the event was a success and the contract with Sustainable Hudson Valley has reached its term limit. A final report is forthcoming.

EXECUTIVE SESSION 1

Discussion: Amanda LaValle asked Chair Sarah Haley for a motion to enter executive session for the purpose of discussing employment history of a particular person.

- Motion:** Brian Cahill made a motion to enter into an executive session including all UCEDA Board members, Ulster County Economic Development staff, Comptroller March Gallagher, Comptroller office staff in attendance, Ulster County Executive Jen Metzger, and Assistant County Attorney Lindsay Chen, seconded by Herb Litts.
- Vote:** Motion passed. The board and invited guests entered Executive Session at 4:19pm. The board exited Executive Session at 4:30pm.

Board Member Herb Litts stated for the record that no decisions were made or votes taken in Executive Session.

EXECUTIVE SESSION 2

- Discussion:** Sarah Haley explained the need for a second Executive Session for the purpose of discussing a real estate transaction.
- Motion:** Sarah Haley made a motion to enter into an executive session including all UCEDA Board members, Ulster County Economic Development staff, Ulster County Executive Jen Metzger, and Assistant County Attorney Lindsay Chen, seconded by Herb Litts.
- Vote:** Motion passed. The board and invited guests entered Executive Session at 4:38pm. The board exited Executive Session at 4:54pm.

Board Member Herb Litts stated for the record that no decisions were made or votes taken in Executive Session.

NEW BUSINESS

OLD BUSINESS

Workforce Summit Success

- Discussion:** Amanda LaValle updated the board regarding a ongoing workforce summit series. The third summit in the series took place earlier in the day which was attended by business stakeholders in the area, multiple Ulster County departments, and educational institutions.

PUBLIC COMMENT

- Discussion:** No one asked for the privilege of the floor.

ADJOURNMENT

- Motion:** Herb Litts made a motion to adjourn the meeting, seconded by Brian Cahill.
- Vote:** Motion passed. Meeting adjourned at 4:57PM